

How ACA UK Deals With Complaints Regarding Safeguarding Issues

- 1** The Safeguarding Committee is informed of the safeguarding issue.
- 2** The Safeguarding Committee meets and makes a full assessment of the safeguarding issue.
- 3** The Safeguarding Committee responds to the complainant with their assessment, and offers guidance and support to address the issue.
- 4** A Safeguarding Committee member may attend the meeting concerned and if needed, offer support on how the meeting can best manage safeguarding issues and suggestions on how to implement safeguarding practices. (It will be for the meeting to determine in a group conscience in line with Traditions 2 and 4).
- 5** If the issue is sufficiently serious or complex, it may be necessary to advise reporting of an incident to the police.
- 6** If further feedback from the complainant suggests that there is still an issue, the Safeguarding Committee will continue to support the meeting or individual ACA member/s, endeavouring to help create a safe meeting space and comply with Tradition 1 and Tradition 5.